

Thurrock: A place of opportunity, enterprise and excellence, where individuals, communities and businesses flourish

## **Cleaner, Greener and Safer Overview and Scrutiny Committee**

The meeting will be held at **7.00 pm** on **12 November 2015**

**Committee Room 1, Civic Offices, New Road, Grays, Essex, RM17 6SL**

### **Membership:**

Councillors Roy Jones (Chair), Clare Baldwin (Vice-Chair), Garry Hague, Robert Ray, Michael Stone and Pauline Tolson

### **Substitutes:**

Councillors Terence Hipsey, Andrew Roast, Peter Smith and Deborah Stewart

### **Agenda**

Open to Public and Press

	<b>Page</b>
<b>1. Apologies for Absence</b>	
<b>2. Minutes</b>	<b>5 - 8</b>
To approve as a correct record the minutes of the Cleaner, Greener and Safer Overview and Scrutiny Committee meeting held on 8 October 2015.	
<b>3. Items of Urgent Business</b>	
To receive additional items that the Chair is of the opinion should be considered as a matter of urgency, in accordance with Section 100B (4) (b) of the Local Government Act 1972.	
<b>4. Declaration of Interests</b>	
<b>5. Consultation on Integrated Risk Management Plan</b>	
This item will be in the form of a presentation.	

- |           |  |                |
|-----------|--|----------------|
| <b>6.</b> | <b>Drug and Alcohol Action Team (DAAT)</b> | <b>9 - 16</b>  |
| <b>7.</b> | <b>Work Programme</b>                      | <b>17 - 20</b> |

**Queries regarding this Agenda or notification of apologies:**

Please contact Kenna-Victoria Martin, Senior Democratic Services Officer by sending an email to [Direct.Democracy@thurrock.gov.uk](mailto:Direct.Democracy@thurrock.gov.uk)

Agenda published on: **3 November 2015**

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# DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF

Breaching those parts identified as a pecuniary interest is potentially a criminal offence

## Helpful Reminders for Members

- *Is your register of interests up to date?*
- *In particular have you declared to the Monitoring Officer all disclosable pecuniary interests?*
- *Have you checked the register to ensure that they have been recorded correctly?*

## When should you declare an interest *at a meeting*?

- **What matters are being discussed at the meeting?** (including Council, Cabinet, Committees, Subs, Joint Committees and Joint Subs); or
- If you are a Cabinet Member making decisions other than in Cabinet **what matter is before you for single member decision?**



Does the business to be transacted at the meeting

- relate to; or
- likely to affect

any of your registered interests and in particular any of your Disclosable Pecuniary Interests?

Disclosable Pecuniary Interests shall include your interests or those of:

- your spouse or civil partner's
- a person you are living with as husband/ wife
- a person you are living with as if you were civil partners

where you are aware that this other person has the interest.

A detailed description of a disclosable pecuniary interest is included in the Members Code of Conduct at Chapter 7 of the Constitution. **Please seek advice from the Monitoring Officer about disclosable pecuniary interests.**

**What is a Non-Pecuniary interest?** – this is an interest which is not pecuniary (as defined) but is nonetheless so significant that a member of the public with knowledge of the relevant facts, would reasonably regard to be so significant that it would materially impact upon your judgement of the public interest.

### Pecuniary

If the interest is not already in the register you must (unless the interest has been agreed by the Monitoring Officer to be sensitive) disclose the existence and nature of the interest to the meeting

If the Interest is not entered in the register and is not the subject of a pending notification you must within 28 days notify the Monitoring Officer of the interest for inclusion in the register

Unless you have received dispensation upon previous application from the Monitoring Officer, you must:

- Not participate or participate further in any discussion of the matter at a meeting;
- Not participate in any vote or further vote taken at the meeting; and
- leave the room while the item is being considered/voted upon

If you are a Cabinet Member you may make arrangements for the matter to be dealt with by a third person but take no further steps

### Non- pecuniary

Declare the nature and extent of your interest including enough detail to allow a member of the public to understand its nature



You may participate and vote in the usual way but you should seek advice on Predetermination and Bias from the Monitoring Officer.

**Vision: Thurrock:** A place of **opportunity**, **enterprise** and **excellence**, where **individuals**, **communities** and **businesses** flourish.

To achieve our vision, we have identified five strategic priorities:

**1. Create** a great place for learning and opportunity

- Ensure that every place of learning is rated “Good” or better
- Raise levels of aspiration and attainment so that residents can take advantage of local job opportunities
- Support families to give children the best possible start in life

**2. Encourage** and promote job creation and economic prosperity

- Promote Thurrock and encourage inward investment to enable and sustain growth
- Support business and develop the local skilled workforce they require
- Work with partners to secure improved infrastructure and built environment

**3. Build** pride, responsibility and respect

- Create welcoming, safe, and resilient communities which value fairness
- Work in partnership with communities to help them take responsibility for shaping their quality of life
- Empower residents through choice and independence to improve their health and well-being

**4. Improve** health and well-being

- Ensure people stay healthy longer, adding years to life and life to years
- Reduce inequalities in health and well-being and safeguard the most vulnerable people with timely intervention and care accessed closer to home
- Enhance quality of life through improved housing, employment and opportunity

**5. Promote** and protect our clean and green environment

- Enhance access to Thurrock's river frontage, cultural assets and leisure opportunities
- Promote Thurrock's natural environment and biodiversity
- Inspire high quality design and standards in our buildings and public space

## Minutes of the Meeting of the Cleaner, Greener and Safer Overview and Scrutiny Committee held on 8 October 2015 at 7.00 pm

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**Present:** Councillors Roy Jones (Chair), James Baker and Pauline Tolson

**Apologies:** Councillors Michael Stone

**In attendance:** Sean O'Callaghan, Chief Superintendent Essex Police  
Gavin Dennett, Head of Public Protection  
Richard Parkin, Head of Housing - Community & Needs  
Kenna-Victoria Martin, Senior Democratic Services Officer

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Before the start of the Meeting, all present were advised that the meeting may be filmed and was being recorded, with the audio recording to be made available on the Council's website.

### **9. Minutes**

The Minutes of the Cleaner, Greener and Safer Overview and Scrutiny Committee, held on 28 June 2015, were approved as a correct record.

### **10. Items of Urgent Business**

There were no items of urgent business.

### **11. Declaration of Interests**

No interests were declared.

*The Chair of the Committee informed those present that he was going to rearrange the agenda to take item 6 before item 5.*

### **12. Update Discussion on Travellers in Thurrock**

Councillor Jones, Chair of the Committee opened the item explaining that at the previous meeting, Members received an Urgent Item following events where travellers were moved from the Dagenham and Barking area and made their way to Thurrock; he continued by stating Members sought that Officers from Essex Police attended the next meeting for an update.

The Chair then invited Chief Superintendent O'Callaghan to update the Committee, during which he explained that as a result of the incursion the assistance Chief Constable Morris Masson, who was responsible for operational policing within the County requested that a review of the Police response to the matter be conducted.

Chief Superintendent O'Callaghan continued to outline that in his role of Area Commander he invited an external colleague to conduct the review, to enable him to receive a clear understanding of how his Officers conducted the event.

Members were informed that following the review 14 recommendations were to be taken back to Chief Officers for a further review of how the Police deal with such encampments. The review also identified, that the four Senior Officers who each made decision with regards to the events, did so correctly in relation to Section 61 of the Criminal Justice and Public Order Act.

The Committee were further advised that the recommendations included internal changes in relations to responses to such matters and ensuring that appropriate vehicles are used for access to specific sites.

Chief Superintendent O'Callaghan informed Members that Essex Police strengthened communication links with the Metropolitan Police and were sharing information with regards to evacuation of travellers from sites. He continued to notify the Committee that visits had been carried out with Council Officers to potential sites and all parties were working closely with the Essex County Traveller Unit.

Councillor Tolson stated that it was encouraging to hear that communications between Essex and Metropolitan Police had been reinforced. She queried if the Council would get the same information if Travellers leaving from Basildon or Brentwood were to head towards Thurrock.

Chief Superintendent O'Callaghan explained that both areas were under the same Police Commander boundaries, so any intelligence would be shared across all boroughs. He continued to add that information was received directly from Scotland Yard to the Control room at Chelmsford either to himself or his 4 colleagues.

The Chair of the Committee sought as to whether the Police had had been successful in locating who had been responsible for the damaged caused at the Sports Centre. Chief Superintendent O'Callaghan confirmed that the investigation was currently still on going and at the present time no arrests had been made.

The Chair of the Committee thanked Chief Superintendent O'Callaghan, for attending the meeting.

**13. Intercepting Unsafe Goods At Ports - Thurrock Trading Standards Work At Border Points**

The Head of Public Protection introduced the item to the Committee informing Members that the report was for information with regards to the ongoing works by the Trading Standards Team in London Gateway and Port of Tilbury.

Members were advised that Thurrock's Trading Standards Team were now in their third year of delivering the Safety at Ports project on behalf of the



National Trading Standards Board (NTSB); with works fully funded by an external grant from NTSB. The Committee were further advised that the team received £55K funding for the current financial year 2015-2016 of which a large percentage was spend on testing costs.

It was explained to the Committee that team prevented unsafe products, including a range of cosmetics, toys and electrical items, entering the UK. With complex matters product may be required to be sent away for testing to identify the unsafe aspects such as carcinogenic ingredients in cosmetics or lead in paint on toys for young children.

The Head of Public Protection mentioned that since April 2013, 9,809 carcinogenic skin lightening creams had been intercepted at Tilbury and Gateway ports. It was highlighted that Officers were currently awaiting formal confirmation a further 136,800 units of cosmetics which had been identified as containing cancer causing ingredients.

The Committee were notified that the previous Chief Executive received a letter of thanks from Lord Toby Harris, chair of the National Trading Standards Board for the work Thurrock's Trading Standards team had undertaken and the contribution to the UK economy.

Councillor Tolson enquired as to how Officers knew which containers to open when carrying out searches. The Head of Public Protection explained that cargo on ships were listed on computer systems; which enabled Trading Standards and Border Forces to pinpoint imports and exports.

Members were further advised that the Council was working with Local Authorities in Suffolk and Felixstowe to highlight which cargo maybe required to be checked. Officers also carried out random checks to highlight dangerous products if they had a history.

Following additional questions from the Committee it was identified that the funding provided by the NTSB covered the investigations, staffing and testing which may be required to be completed.

**Resolved that the Cleaner, Greener and Safer Overview and Scrutiny Committee:**

- 1. Note the work the Trading Standards team have undertaken in support of the Product Safety at Ports project**
- 2. Continue to support Trading Standards and their work in relation to this project.**

#### **14. Work Programme**

Members discussed the work programme for the municipal year and the following reports were agreed:

- Fly Tipping & Fly Posting within the Borough (including an update on Cory Wharf) – 21 January 2016
- Cleaning up Town Centres – 21 January 2015
- Anti-Social Behaviour & working with the Police – 17 March 2016

**The meeting finished at 7.35 pm**

Approved as a true and correct record

**CHAIR**

**DATE**

**Any queries regarding these Minutes, please contact  
Democratic Services at [Direct.Democracy@thurrock.gov.uk](mailto:Direct.Democracy@thurrock.gov.uk)**

<b>12 November 2015</b>		<b>ITEM: 6</b>
<b>Cleaner, Greener and Safer Overview and Scrutiny Committee</b>		
<b>Drug and Alcohol Action Team (DAAT)</b>		
<b>Wards and communities affected:</b> All	<b>Key Decision:</b> Non-Key	
<b>Report of:</b> Jim Nicolson - Community Protection Manager		
<b>Accountable Head of Service:</b> Lucy Magill – Head of Public Protection		
<b>Accountable Director:</b> David Bull – Director of Planning & Transportation		
<b>This report is Public</b>		

## Executive Summary

After the change of provider, following a tender process undertaken at the end of the previous contract, performance of the DAAT in relation to adult service users dropped. Performance dips are not uncommon when providers change, for a variety of reasons. To address this drop the service provider and commissioners have worked closely together and, as a result, performance has now recovered to a level that compares with that seen previously.

In relation to young people's services, the new provider (CRI) has improved performance substantially above that seen previously in terms of both caseload and complexity, with increasing engagement with local schools and academies.

### 1. Recommendation(s)

**That the Cleaner, Greener and Safer Overview and Scrutiny Committee:**

**1.1 Note the performance of the DAAT and the improvements now being seen**

**1.2 Continue to support the work of the DAAT in responding to current and future trends**

### 2. Introduction and Background

**2.1** Following a tender process undertaken at the end of contract, in April, 2014, the drug treatment company KCA was selected to be the new provider for adult substance misuse services for Thurrock DAAT; following consultation

with service users, the service was re-named KCA - VISIONS. Similarly, CRI was the drug treatment company selected to provide the young people's substance misuse service; this was re-named Wize-Up!. The contract to provide service user support was retained by TOGETHER, the existing provider.

- 2.2 As often seen, following the letting of a new contract, there was a drop in performance in relation to KCA. Whilst this can be explained by the need for the new providers to settle in and for the staff transferred across to the new provider to become accustomed to the new organisation's processes, it was important to minimise the duration and impact of this performance dip.
- 2.3 When it became apparent that additional action needed to be taken, DAAT commissioners worked with service provider managers to implement new arrangements to reverse this trend. It is pleasing to note that these arrangements have had the desired effect and performance has improved.
- 2.4 In June 2015, it was announced that KCA was merging with Addaction, a larger national provider. After some delay, revised contracts have been signed off by the outgoing and incoming providers. Early contact with senior managers in Addaction has been very positive and there is a clear determination to continue this progress in treatment outcomes.

### **3. Performance**

- 3.1 Service providers are required to submit their performance data to the National Drug Treatment Monitoring System (NDTMS), for validation and publication. The data produced by the NDTMS is the official data used by the government and other national bodies in regard to drug treatment. Unfortunately, under normal circumstances this data can be six to nine months old by the time it is released, so early identification of any adverse trends can be unavoidably delayed. Members will note that the figures within this Report only cover Quarter 1 of 2015/16, although the validated date for Quarter 2 is due out imminently.
- 3.2 This delay in getting accredited data was exacerbated during 2014/15, when, due to a number of factors internal to them, no data was released by NDTMS for the whole year. Consequently, all DAATs were denied any validated data on which to evaluate performance accurately, or identify and respond to any adverse trends, other than by local measures.
- 3.3 Using local data, at the regular contract monitoring meetings, DAAT commissioners identified that the often-seen post-tender performance dip was taking longer to recover than expected and agreed with service managers a number of remedial measures which were put in place.
- 3.4 These have had the desired effect and as can be seen from the tables below, performance has recovered in regard to drug service users, although further improvements are need in regard to alcohol cases.

## NUMBER OF ADULTS IN TREATMENT

3.5 The number of clients in treatment is split into four categories. Opiates include those using heroin and crack cocaine; non-opiates include cannabis and cocaine; the third category is for alcohol-only cases; then those clients using both alcohol and non-opiates. It can be seen that the number of clients in treatment for drug issues has increased, whilst those for alcohol and alcohol/non-opiate issues has fallen. This is being addressed with the provider as a priority.

Numbers in treatment	Q1 2014-15	Q1 2015-16	Difference
Opiate	206	212	+6
Non-Opiate	69	102	+35
Alcohol	233	222	-11
Alcohol and non-opiate	176	145	-31

## WAITING TIMES

3.6 When a client with substance misuse issues decides to seek treatment, it is important to get them into treatment as quickly as possible to prevent any loss of motivation. The indicator below measures the percentage of clients offered an appointment within three weeks of assessment, as a percentage of all clients starting structured treatment.

In the past there have been some delays, especially with alcohol clients, it is therefore good to seek all the targets are now being met or exceeded.

& clients waiting more than 3 weeks	Target	Q1 2015-16
Opiate	95%	100%
Non-Opiate	95%	95%
Alcohol	95%	98%
Alcohol and non-opiate	95%	95%

## % IN EFFECTIVE TREATMENT

3.7 Effective treatment means a client has been in structured treatment for twelve weeks or more, or else has successfully completed a planned period of treatment within twelve weeks. Experience has shown that by staying in treatment for twelve weeks or more, the prospects of completing treatment successfully are greatly increased.

This indicator shows the number of clients in effective treatment as a percentage of all clients in treatment. Using targets based on previous performance, it can be seen that good progress is now being made in all categories.

<b>Representations</b>	<b>Target</b>	<b>Q1 2015-16</b>
Opiate	87%	85%
Non-Opiate	56%	64%
Alcohol	73%	75%
Alcohol and non-opiate	64%	61%

### **SUCCESSFUL COMPLETIONS**

- 3.8 A successful completion of treatment includes leaving either drug/drink-free, or else having reached all the targets on a recovery plan agreed between the service and the client. It is the nature of this type of treatment that clients made need to make more than one treatment journey before achieving a successful completion.

This indicator shows the number of clients exiting treatment as a percentage of all clients exiting treatment.

<b>Successful completions</b>	<b>Target</b>	<b>Q1 2015-16</b>
Opiate	25%	18%
Non-Opiate	40%	47%
Alcohol	55%	57%
Alcohol and non-opiate	30%	36%

### **RE-PRESENTATIONS**

- 3.9 Once a client has successfully completed treatment, it can sometimes be the case that a return to treatment is necessary. The number doing so within six-months of leaving treatment is recorded. There can be for a number of reasons for returning into treatment; however, it is obviously the case that the lower the number doing so the better and can be seen to be a good indicator of the quality and effectiveness of the treatment that client has received.

It can also show how well they have been supported once they have left structured treatment. In the first Quarter of 2015/16, only two clients returned into treatment within six-months, which is extremely positive.

## **YOUNG PEOPLE' SERVICE**

- 3.10 The young people's service is available for all clients up to the age of 18. The new provider, CRI, agreed with users on the name WIZE-UP! For the service which has just moved from being co-located with the adults' service to their own premises, still in Grays town centre.
- 3.11 Considerable progress has been made, doubling the number of clients on their caseload from 26 when they took over the service to 53 currently. Additionally, staff members are dealing with many much more complicated cases, including those with significant hidden harm risks; their youngest case involves a child of eight.
- 3.12 Engagement with schools, academies and colleges is improving greatly and events to raise awareness of substance misuse are taking place with increasing numbers of pupils and students. This includes the so-called legal highs, which have been so prominent in the national media.

## **4. Funding**

- 4.1 The funding for the DAAT is allocated by the local Health and Wellbeing Board from the Public Health England block grant to Thurrock Council. In 2014/15 the Health and Wellbeing Board allocation amounted to £1,509,511, but was reduced in 2015/16, to £1,387,125. This represents a reduction of 8.2%.
- 4.2 A benchmarking exercise is currently underway to ensure the adult and young people contracts represent best value. It is being undertaken with a small number of CIPFA comparator LA's (statistically similar ones) that agreed to participate, the objective being to ascertain value for money against size of service including budget, staffing and outcomes/outputs. Any good practice identified elsewhere by the exercise will be considered for implementation locally.
- 4.3 Early indications are that the adult treatment service is in line with those from our CIPFA comparator sites, whilst there may be a case to expand the young people's service if funding was available.

## **Future Developments:**

- To accommodate the doubling of the caseload of young people, the Wize-Up! service is in the process of recruiting an apprentice to provide caseworkers with much-needed admin support, thus freeing up time to engage with clients.
- Community rehab & recovery is an area that the DAAT is keen to explore alternative options. Independent reviews of the current service have shown successful completions of clients exceed those numbers achieved in traditional residential treatment settings. Moreover, the costs are roughly four to five times lower, meaning many more clients can receive vital treatment

with better outcomes at a time when budgets are contracting, since current demand outweighs available funding. Essex County Council is currently operating such a scheme in Colchester and discussions are in hand with them to develop a resource to be located in south-west Essex.

- The DAAT is also seeing the early benefits of a new scheme (Drug Testing on Arrest) whereby offenders over the age of 18 who have drugs present in their system when arrested are required to attend treatment, or face further court penalties. The scheme began in April 2015 and in the first three months, 103 people were tested in Grays police station, of whom 30 were found to have Class A drugs in their system; these have been referred into drug treatment. The eventual outcome, in terms of successful treatment and reduced, or terminated offending as a result will not be apparent yet, however, but is being closely monitored.

## **5. Issues, Options and Analysis of Options**

5.1 No issues or options

## **6. Reasons for Recommendation**

6.1 For Members to note the improvement in performance following the drop after the tender process.

## **7. Consultation (including Overview and Scrutiny, if applicable)**

7.1 No requirement for consultation

## **8. Impact on corporate policies, priorities, performance and community impact**

8.1 An effective DAAT impacts all five of the SStrategic Priorities, particularly:

- **Encourage** and promote job creation and economic prosperity
- **Build** pride, responsibility and respect
- **Improve** health and well-being
- **Promote** and protect our clean and green environment

## **9. Implications**

9.1 **Financial**

Implications verified by: **Jonathan Wilson**  
**Chief Accountant**

The costs of the DAAT are met from within the Public Health England block grant allocation and do not fall to Thurrock Council budgets to support.



## 9.2 Legal

Implications verified by: **David Lawson**  
**Monitoring Officer**

As this report is for noting only, there are no legal implications arising from this report.

## 9.3 Diversity and Equality

Implications verified by: **Natalie Warren**  
**Communities Development and Equalities  
Manager**

The maintenance of a successful DAAT has substantial positive implications for all sections of the community.

## 9.4 Other implications (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

Substance misuse is identified as a major factor in the commission of acquisitive crimes, such as burglary, auto-crime and shoplifting. It follows that effective treatment of substance misusing offenders will have a positive impact in reducing these crimes.

## 10. Background papers used in preparing the report (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- None

## 11. Appendices to the report

- None

### Report Author:

Jim Nicolson  
Community Protection Manager  
Public Protection

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## Work Programme

**Committee:** Cleaner, Greener & Safer Overview & Scrutiny

**Year:** 2015/2016

Item	Date Added	Request By (Members/Officers)	Lead Officer	Progress / Update required
<b>28 July 2015</b>				
Community Usage, Parks & Open Spaces	May 2015	Officers	Mike Heath	Members noted the report.
Contract Review	May 2015	Officers	Mike Heath	This item was reported jointly with the Waste Contract Review.
Waste Contract Review	May 2015	Officers	Mike Heath	Members noted the report.
Shaping the Council Budget Update Report	May 2015	Officers	Sean Clark	No Update Required – this is a standard item on the work programme
Work Programme	May 2015	Members/Officers	Democratic Services Officer	
<b>8 October 2015</b>				
Budget Savings	May 2015	Officers	Mike Heath	This item was not presented to the Committee.
Trading Standards Ports Work		Officers	Gavin Dennett/Charlotte Edwards	Members noted the report.
Civil Protection Update on High Hazard Site testing	May 2015	Officers	Gavin Dennett / Toni Barlow	This item was presented to the Committee at the 28 <sup>th</sup> July meeting.  Members noted the report.
<b>Update:</b> Travellers in Thurrock	July 2015	Members/Officers	Gavin Dennett	Members were updated with regards to a recent situation involving Travellers by Sean O'Callaghan, Chief Superintendent Essex Police.

## Work Programme

Item	Date Added	Request By (Members/Officers)	Lead Officer	Progress / Update required
Shaping the Council Budget Update Report	May 2015	Officers	Sean Clark	No Update Required – this is a standard item on the work programme
Work Programme	May 2015	Members/Officers	Democratic Services Officer	
<b>12 November 2015</b>				
DAAT Performance	May 2015	Officers	Gavin Dennett/ Jim Nicolson	
Consultation on Integrated Risk Management Plan ( <b>Fire Authority</b> )	July 2015	Officers	Gavin Dennett	
Waste Procurement	October 2015	Officers	Susan Reddick/Richard Parkin	This item has been deferred to the January meeting in consultation with the Chair.
Fees and Charges	September 2015	Officers	Laura Last/ Sean Clark	
Shaping the Council Budget Update Report	May 2015	Officers	Sean Clark	
Work Programme	May 2015	Members/Officers	Democratic Services Officer	
<b>21 January 2016</b>				
Shaping the Council Budget Update Report	May 2015	Officers	Sean Clark	
Fly Tipping & Fly Posting within the Borough (including an update on Cory Wharf	October 2015	Members	Gavin Dennett	
Cleaning up Town Centres	October 2015	Members	Richard Parkin	
Work Programme	May 2015	Members/Officers	Democratic Services Officer	
<b>17 March 2016</b>				
Shaping the Council Budget Update Report	May 2015	Officers	Sean Clark	

## Work Programme

Item	Date Added	Request By (Members/Officers)	Lead Officer	Progress / Update required
Anti-Social Behaviour & working with the Police	October 2015	Members	Gavin Dennett	
Work Programme	May 2015	Members/Officers	Democratic Services Officer	

To Be Allocated				
Item	Date Added	Request By (Members/Officers)	Lead Officer	Committee Date
Update on Climate Local Agreement	July 2015	Members	Richard Parkin	

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**FOR CONSIDERATION**

There are currently no items for consideration.

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